

Wisconsin ECAC Steering Committee

June 14, 2012

9:00 a.m. – 11:00 a.m.

DCF- Room H204

Draft Meeting Agenda

I. Updates

a. Project Team Liaisons Update

i. Family and Community Partnership

ii. Preventive Oral Health

iii. Professional Development

iv. Public Private Partnership

v. EC-LDS

vi. Obesity Prevention

vii. Screening and Assessment

II. Operating Principles

a. Linda Davis edits and changes

i. Explanation of who makes up the Steering Committee other than the two co-chairs.

1. Can a non-ECAC member be a part of the Steering Committee? I would suggest that the Steering Committee only be made up of ECAC members.
2. The document does not indicate how the co-chairs of the Steering Committee are to be elected/appointed. Could you add a sentence regarding the manner in which Steering Committee co-chairs are chosen? I also did not see a term limit for Steering Committee co-chairs.

ii. Boundaries for the Steering Committee explained in the principles.

1. Can the Steering Committee alone choose an area of focus for the entire ECAC? Assign chairmanship roles for Project Teams? etc. What needs full ECAC votes? What can the Steering Committee do on its own?

- iii. Under ECAC Project Teams it does not specify whether or not the Project Teams must be chaired/co-chaired by ECAC members.
 - I. I suggest that those work groups are only chaired/co-chaired by ECAC members but members of the community can be members of the work group. This allows for direct reporting to the ECAC by its members as well as provides for interested parties and experts to participate on the committees.
- iv. As a point of reference, the Partnership Council of the Bureau of Milwaukee Child Welfare Executive Committee just passed our amended by-laws. You could use them as a prototype if that would be helpful. You might notice in those by-laws that there is no longer an Executive Committee (akin to the ECAC Steering Committee). We have voted it out since most members of the Council want to be a part of the decision making at all levels.

III. ECAC June Agenda

- a. *Feedback from ECAC Co-chairs on RTT-ELC on agenda*
- b. *Finalize steering committee report order and speakers*
- c. *Need PowerPoint slides and handouts by Monday June 18th.*

IV. Reminders

- a. *Next Meeting*
 - i. ECAC Meeting June 19th, 2012, 9:00 – 12:00pm, Sheraton Madison Hotel
 - ii. June 28, 2012, 9-11 Room E211

V. Other
